

**BEAUFORT COUNTY COMMUNITY COLLEGE
PLANNING COUNCIL**

The Beaufort County Community College (BCCC) Planning Council met in the Board Room of Building 10 on Wednesday, November 9, 2011

PRESENT

ABSENT

Dr. David McLawhorn, President

Dr. Crystal Ange	Chet Jarman	Wesley Beddard
Amy Bass	Judy Jenette	Dixon Boyles
Clay Carter	Tracey Johnson	Kimberly Jackson
JoLinda Cooper	Brown McFadden	Dorothy Jordan
David Crosby	Judith Meyer	Kim Mullis
Donna Dunn	Dr. Phillip Price	
Dell Enecks	Dorie Richter, PC Chair	
Chuck Hauser	Morgan Roberson	
Lisa Hill	Penny Sermons	

Planning Council Chair, Dorie Richter, called the meeting to order at 3:05 p.m. Dell Enecks and Judith Meyer - Faculty Senate Representatives, JoLinda Cooper - Staff Association President, and Tracey Johnson – Staff Association Representative were welcomed. Returning members were also welcomed.

Dorie Richter asked the Planning Council to review the agenda for the afternoon and to make any additions or modifications they wished. Dr. Phillip Price, Dean of Administrative Services, made a motion to accept the agenda as presented; Dr. Crystal Ange, Dean of Student Services, seconded the motion. The motion carried.

The information packets that were distributed at the beginning of the meeting were reviewed.

The agenda items were as follows:

I. BCCC Information Technology Committee Activities

David Crosby, IT Committee Chair, reported on several activities that were discussed during the fall IT Committee meeting. The activities were related to campus-wide wireless technology infrastructure, Datatel updates, concerns over the high volume of printing, BCCC mobile apps, Blackboard upgrades, use of mobile devices to access BCCC website, Career & College Promise, Developmental Education math modules, and the distribution of the Information Technology (IT) Plan for 2010-11.

Brown McFadden, Network Administrator, added that he thought the campus wireless technology infrastructure might be accomplished “under” budget. Chuck Hauser, Systems Administrator, stated that the new interface is running. Mr. Hauser also mentioned that the College’s portal project should be beginning spring 2012.

Penny Sermons, Director of BCCC LRC and Distance Learning, reported on the College's distance learning offerings. Ms. Sermons accessed the LRC Distance Learning website to show the Council the dramatic growth in the distance learning offerings and the retention rate of the offerings over the past five to seven years. (<http://www.beaufortccc.edu/LRC/Library/PDF/dlfacts.pdf>) Currently, there are 757 students in hybrid courses and 664 students in online courses.

II. SACS Update

No report.

III. "Planning Assumptions" Subcommittee Recommendations

Dr. Crystal Ange summarized the activities of the Planning Assumptions Subcommittee. Dr. Ange pointed out the changes from last year's planning assumptions. She stated that the subcommittee had carefully reviewed last year's critical issues and strategic objectives and, based on all updated data, recommended the following:

<u>Critical Issue</u>	<u>Strategic Objectives: Short-range Goals</u>
1. Maintaining enrollment and current service levels with reduced funding.	1.1 Assess and revise practices and programs to maximize utilization of reduced resources. 1.2 Communicate college offerings and programs which contribute to student success. 1.3 Seek more nontraditional sources of funding.
2. Providing responsible financial assistance to our students with unmet needs.	2.1 Assess and, where needed, revise practices and procedures for awarding financial aid. 2.2 Seek and secure additional aid sources.
3. Providing academic support relating to behavioral issues.	3.1 Implement training for faculty and staff. 3.2 Assess current practices and, where needed, revise procedures.
4. Responding to the challenges of a growing Early College High School on the BCCC campus (especially in terms of facilities).	4.1 Review the BCCC facility master plan for space allocation.

The Council thanked Dr. Ange and the subcommittee for their time and effort.

Dr. Phillip Price, Dean of Administrative Services, made a motion to accept the identified critical issues and short-range goals for the 2012-2013 planning year as recommended by the subcommittee; Chet Jarman, Dean of Continuing Education, seconded the motion. With no further discussion, the motion carried.

IV. Expected Measurable Outcomes for the 2012-2013 Strategic Objectives

Dorie Richter distributed a copy of the newly approved short-range goals with suggested outcomes listed for each one. Ms. Richter asked the Planning Council members to review the expected outcomes and to contact her before November 24, 2011 with any comments, additions, or changes.

V. Modifications to the BCCC 2011-2016 Institutional Effectiveness Plan.

Ms. Richter asked the Council if there were any modifications based on budget issues or based on the 2010-2015 “End of the Year” Report. There were none.

VI. Other...

- A. Performance Standards – Ms. Richter reviewed the suggested changes to the performance standards. (Refer to Attachment 1.)
- B. IRB website – An IRB website has been developed to provide the specific federal regulations and guidelines that must be followed when any research is conducted on a community college campus. Council members were encouraged to access the following web link for further information.
http://www.beaufortccc.edu/IRB/IRB_Federal_Compliance.html .

All members present were thanked again for their time, effort, and input. Dr. Price, Dean of Administrative Services, made a motion to adjourn the meeting; Dr. Ange, Dean of Student Services, seconded the motion. With no further discussion, the motion carried. The meeting was adjourned at 3:50 p.m.

Additional note: Council members are reminded to

- Review their unit/subunit purpose and goals and to begin to develop the activities and tasks for the BCCC 2012-2017 Institutional Effectiveness (IE) Plan,
- Send any changes to this year’s BCCC 2011-2016 IE Plan (Refer to item V.) to Amy Bass, and
- **Complete and forward mid-year reports to Amy Bass by Friday, January 13th.**

Committee Recommendations

The July committee meeting included a review of the survey results and the introduction of an eighth measure focused on curriculum student progress. Most importantly, the committee finalized the proposed measures to be presented at the July NCACCP meeting.

The Performance Measure SuccessNC Committee recommends to NCACCP for their consideration the following measures:

Measure	Description
1. Basic Skills Student Progress	Percentage of students post-tested during the program year fiscal year moving up (or progressing at the same level) an educational functioning level. Is comp ed included? Do we posttest comp ed?
2. GED Diploma Passing Rate	Percentage of GED candidates taking all five tests during a program year receiving a GED Diploma.
3. Developmental Student Success Rate in College-level English Courses	Percentage of previous developmental English and/or reading students successfully completing a credit English course with a "C" or better upon the first attempt (within one year of developmental completion). The denominator will include all grades earned except transfer or credit for prior learning. (Will include W's.)
4. Developmental Student Success Rate in College-level Math Courses	Percentage of previous developmental math students successfully completing a credit math course with a "C" or better upon the first attempt (within one year of developmental completion). The denominator will include all grades earned except transfer or credit for prior learning.
5. First-year Progression	Percentage of first-time fall credential-seeking students who successfully complete ("C" or better) at least twelve hours within their first academic year. (consider saying "who took at least 12 hours and completed at least 12 hours") Would include developmental; would not include "T" codes.
6. Curriculum Completion	Percentage of first-time fall credential-seeking students graduation, transfer, or still enrolled with 36 hours after six years. ...who graduate, transfer, or are still enrolled with 36 hours after six years in NC community colleges. Do not include dual enrolled.
7. Licensure and Certification Passing Rate	<u>Aggregate</u> institutional passing rate of state-mandated or required to practice licensure and certification test takers who are successful on their <u>first attempt</u> . Passing rates for individual exams will be provided for informational purposes only. Define "first time" – is it right after high school?
8. College Transfer Performance	Percentage of community college associate degree completers and those who have completed 30 or more transferrable credit hours with a GPA of 2.00 or better at a four-year college or university after two consecutive semesters within the academic year. Will not compare to "native" sophomores or juniors. (1) Do not include private schools OR (2) count private only in NC and ONLY if Bill Schneider is able to get access to the data.